



Ms Elisa Roller,
D.3. CFP and Structural Support
Directorate General Maritime Affairs and Fisheries
European Commission
Rue Joseph II 99, 1049 Brussels

Brussels, 14 April 2020

Subject: MAC Interim Report and request for payment - Ref. Agreement SI2.81511 (2019-2020)

Dear Ms Roller,

On behalf of the Market Advisory Council, please find together with this letter the Interim Report and Financial Statement of the MAC for the year 2019-2020.

In line with the guidelines for the Advisory Councils, the MAC would like to kindly request the second installment for this fourth financial year, which represents EUR 120 000 (Ref. Agreement SI2.815511).

I remain at your disposal.

Kind regards,

Guus Pastor
Chair of the Market Advisory Council

Market Advisory Council
www.marketac.eu
Rue de la Science 10, 1000 Brussels, Belgium
secretary@marketac.eu

ANNEX V
MODEL TECHNICAL REPORT AND FINANCIAL STATEMENT
ANNEX V - A

TECHNICAL REPORT AND FINANCIAL STATEMENT - PROGRESS

MARKET AC

Agreement number: SI2.815511		Convention period: 01.10.2019-31.09.2020	
Year: 4	Country: Belgium	Agreement duration: 12	(months)
Title: Specific Agreement for an Operating Grant			
Partner: Market Advisory Council ASBL			
Partner's legal representative: Gustaaf Pastoor			
Period covered by the report	From: .01/10/2019 To: 30/03/2020		
Convention amendments	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	

DECLARATION OF CONFORMITY

I, the undersigned, hereby declare that the attached information is accurate and in accordance with the facts. In particular the financial data provided in this report corresponds to the expenditure actually incurred by the project partners for carrying out project activities. This information has been approved by the authorities representing the partners involved in the activities set out in this Report.

(Original signature of the person legally authorised to act on behalf of the contracting organisation and who signed the agreement)

Name of partner's legal representative: **Gustaaf Pastoor**

Position within the organisation: Chair of the MAC

Place & Date: **03/04/2020 Brussels, Belgium**

Report to be returned to the following address:	European Commission Directorate General Maritime Affairs and Fisheries Head of Unit Common fisheries policy and aquaculture Office : Rue Joseph II 99 01/07 B-1000 BRUSSELS
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B. OVERVIEW OF THE ACTIVITIES AND ACHIEVEMENTS

Describe actions taken by the AC in order to fulfil its work programme. Is there any risk that the AC does not meet its targets in terms of outcomes? If yes, explain why.

The MAC is unique among Advisory Councils in that it is a horizontal body, covering activities across the entire supply chain, from primary production (of both capture and farmed fish) through processing, marketing and trading, to retail and consumption, including food safety, consumer information and other relevant regulatory issues. Its membership reflects this broad spectrum of interests, including those of non-industry stakeholders.

Under the Work Programme for Year 4, MAC priorities and deliverables cover the following topics: (1) Future Funding Priorities for EMFF, (2) Revision of Control Regulation, (3) Certification schemes, (4) Trade Agreements, (5) Level Playing Field, (6) IUU Regulation, (7) Plastics, (8) Brexit and implications for the market, (9) Landing obligation and implications for the market, (10) Collaboration with STECF, and (11) Other Work.

(1) Future Funding Priorities for EMFF

The topic was discussed at the 29 January Working Group 1 meeting. According to the Work Programme, an advice should be produced as soon as tangible outcomes from inter-institutional negotiations become available, after careful analysis, on the impact of the agreed funding periods. The inter-institutional negotiations are still on its early stages, so the development of the proposed advice is not yet possible.

(2) Revision of Control Regulation

The topic was discussed at the 29 January Working Group 2 meeting. According to the Work Programme, an advice should be produced as soon as tangible outcomes from inter-institutional negotiations become available, after careful analysis, on the impact of the agreed funding periods. The inter-institutional negotiations are still on its early stages, so the development of the proposed advice is not yet possible.

(3) Certification Schemes

Under the Work Programme, the MAC should provide advice, most likely in the form of a workshop report containing outcomes, follow-ups and recommendations to the European Commission on the potential need to update current legislation in respect of certification schemes in February 2020 – April 2020. In early March, the MAC adopted Terms of Reference to organise a Workshop on Ecolabels and Certification Schemes. The Secretariat had initiated preparations, including contacting potential speakers and selecting a venue, for the workshop to take place in early May, but the event has been postponed due to the COVID-19 outbreak.

(4) Trade Agreements

The MAC committed to continue to monitor and offer advice on both offensive and defensive opportunities in relation to the various ongoing EU negotiations with third countries on possible new free trade deals. In terms of timeline, the MAC committed to contributions to public consultations as these are launched by the European Commission, plus advices to be produced on an ad hoc basis when relevant developments in EU's trade negotiations become publicly known throughout the whole year 4. On 21 November 2019, the MAC adopted an advice on the Roadmap on "Trade & development agreements with African, Caribbean & Pacific countries – updated negotiating guidelines", which was welcomed by a DG MARE representative at the 29 January Working Group 2 meeting. At the same meeting, the Working Group members considered the possibility of developing an advice on the EU-Vietnam FTA, but, taking into account the advanced status of the negotiations, considered that the relevance would not be significant. Trade with Thailand and Azerbaijan were also discussed at that meeting.

(5) Level Playing Field

Under the Work Programme for Year 4, the MAC committed providing an advice covering possible standards, rules or practices that may distort the level playing field, both at EU level and with regard to products imported from third countries. The MAC members reached a consensus on the advice earlier than initially expected, so the advice was adopted at the end of Year 3. The European Commission responded on 5 March 2020. Once the MAC members have the opportunity to exchange views on the Commission's reply, the need for follow-up can be assessed.

(6) IUU Regulation

Under the Work Programme for Year 4, the MAC committed to consider the need for further advice taking account of the review of the Control Regulation and progress with the implementation of the landing obligation. This potential advice would be produced in the second half of Year 4. The topic was discussed at the Working Group 2 meeting.

(7) Plastics

Under the Work Programme for Year 4, the MAC committed to organising a full-day event on plastics, which took form as the "MAC & NWWAC Workshop on Marine Plastics and the Seafood Supply Chain" on 7 November 2019. At the 2019 Inter-AC Meeting, Commission Representatives highlighted the joint MAC/NWWAC workshop as being "very good" and "very much welcomed", so DG MARE was "extremely pleased". A workshop report was prepared by the Secretariats of the MAC and the NWWAC. At the 30 January Working Group 3 meeting, members exchanged views on a way forward. There was agreement that the Secretariat should scope-out the initiatives by the other ACs, in order to develop a joint advice. The Secretariat has been informed that the NSAC and the NWWAC have ongoing Focus Groups on plastics and aim to join their draft texts into an advice. The AC Secretariats have discussed the possibility of other ACs contributing to and endorsing this advice. MEDAC and the CCSUD planned to initiate work on this topic in April 2020, but their work has been postponed due to the COVID-19 outbreak. Therefore, work on this potential joint advice might be delayed.

(8) Brexit and implications for the market

The MAC committed to, in the second half of Year 4, developing an advice regarding the implication of the separation of the UK from the EU particularly for the EU market and possible mitigation measures. Taking into account the postponement of MAC meetings due to the COVID-19 outbreak, this advice might be delayed.

(9) Landing obligation and implications for the market

The MAC reflected on this topic at the 29 January Working Group 1 meeting. The MAC is also in the process of adopting a response to the European Commission's questionnaire on the implementation of the landing obligation in 2019.

(10) Collaboration with STECF

A presentation on STECF's 2019 Annual Economic Report on the EU Fishing Fleet by Natacha Carvalho (JRC), STECF Chair of the Report, was scheduled to take place at the 29 January Working Group 1 meeting, but that was not possible due to technical difficulties. The members of the Working Group agreed that the Working Group Chair would discuss bilaterally with Ms Natacha Carvalho regarding the report but also about potential contributions by the MAC to scheduled data calls. A conference call between the Working Group 1 Chair, the Secretary General, and Ms Natacha Carvalho was scheduled to take place in mid-March, but was postponed due to the COVID-19 outbreak.

(11) Other Work

During the course of Year 4, the MAC has adopted advices on (1) Review of the State Aide Framework applicable to the Fishery and Aquaculture Sector, (2) Scientific Denomination Changes to Certain Fish and Cephalopods Species, (3) Analysis for the presence of dioxins and dioxin-like polychlorinated biphenyls (PCBs) in fish oil batches under Regulation (EC) No 183/2005, (4) Joint ACs advice on EMFF funding for

scientific research projects, and (5) Testing for Cadmium levels in Brown Crab exported to People's Republic of China.

Following the work done by the Focus Group on Consumer Information, Working Group 3 is currently discussing a draft advice on consumer information.

Taking into account the upcoming inception impact assessment and public consultation on the marketing standards framework for fishery and aquaculture products, the MAC has set-up a Focus Group on Marketing Standards.

Overall, due to the COVID-19 outbreak, general delays are expected. The MAC had Working Group, Executive Committee, and General Assembly meetings scheduled for 2 April and 12 & 13 May, which have been postponed. At the moment, it is unclear when it will be possible to resume these.

C. RESULTS / PRODUCTS

Meetings organised by the MAC

TITLE OF THE MEETING	DATE	PLACE
Focus Group on Consumer Information	29 October 2019	Brussels
MAC & NWWAC Workshop on Plastics and the Seafood Supply Chain	7 November 2019	Brussels
MAC & AAC EP Lunch Seminar: "The Role of Advisory Councils under the Common Fisheries Policy"	12 November 2019	Brussels
Focus Group on Consumer Information	9 January 2020	Brussels
Management Team	29 January 2020	Brussels
Working Group 2	29 January 2020	Brussels
Working Group 1	29 January 2020	Brussels
Working Group 3	30 January 2020	Brussels
General Assembly	30 January 2020	Brussels
Executive Committee	30 January 2020	Brussels
Focus Group on Marketing Standards	10 March 2020	Brussels
Focus Group on Marketing Standards	8 April 2020	Online

Meetings attended by MAC

TITLE OF THE MEETING	DATE	PLACE
Workshop on Traceability of Fisheries and Aquaculture Products	10 October 2019	Brussels
EFCA Advisory Board	21 October 2019	Vigo

NSAC Circular Design of Fishing Gear Focus Group	31 October 2019	Amsterdam
Pre-Inter ACs	8 November 2019	Brussels
Inter-ACs	8 November 2019	Brussels
NSAC Circular Design of Fishing Gear Focus Group	28 November 2019	Brussels
ICES MIAC & MIACO	15 to 17 January 2020	Copenhagen
BSAC, NSAC, NWWAC & PelAC Workshop: “Re-imagining gear in a circular economy”	28 January 2020	Brussels
EFCA Advisory Board	17 March 2020	Online

Table C.1 – Meetings organised by the AC and attended by ACs representatives

Title of the meeting	Date	Place	Key results of the meeting (brief summary of the minutes)
Workshop on Traceability of Fisheries and Aquaculture Products	10 October 2019	Brussels	At the invitation of DG MARE, the Secretary General was rapporteur of session 2 (“Existing Digital Traceability Systems”) of the Expert Group on Fisheries Control’s Workshop. Other MAC representatives in attendance included Pierre Commère (ADEPALE), Andrew Kuyk (AIPCE), Giorgio Rimoldi (ANCIT), Asmaa Rabea (EuroCommerce), Mark Zeller (EuroCommerce), Jens Høj Mathiesen (Danish Seafood Association), Georg Werner (Environmental Justice Foundation), Christine Absil (Good Fish Foundation), Guus Pastoor (AIPCE), Sean O’Donoghue (KFO), Claudia Orlandini (LIFE), Janne Posti (MSC), Natalie Hunter (MSC), Dana Miller (OCEANA), Pim Visser (Visned), Alexandre Comet (WWF), Antonia Leroy (WWF), Selim Azzi (WWF), Katrin Poulsen (WWF), and Kairim Ben Romdhane (WWF). Commission report available here .
EFCA Advisory Board	21 October 2019	Vigo	The MAC participated as member of EFCA’s Advisory Board and was represented by Daniel Voces (Europêche). The Executive Committee member provided a state-of-play of the MAC. Other discussed topics included EFCA’s Annual work programme 2019 implementation, Multiannual work programme 2020-2024 and Annual Work Programme 2020, and draft Single Programming

				document: Multiannual work programme 2021-2025 and Annual Work Programme 2021. Conclusions available here .
Focus Group on Consumer Information	29 October 2019	Brussels		The FG discussed the draft advice on consumer information.
NSAC Circular Design of Fishing Gear Focus Group	31 October 2019	Amsterdam		The Secretary General participated in the meeting to exchange views with DG MARE and other ACs' representatives on ongoing projects and initiatives regarding plastics. It was also an opportunity to raise awareness on the MAC & NWWAC Workshop on Plastics and the Seafood Supply Chain. Report available here .
MAC & NWWAC Workshop on Plastics and the Seafood Supply Chain	7 November 2019	Brussels		The MAC and the NWWAC co-organised a Workshop on Plastics and the Seafood Supply Chain. The workshop examined EU policies governing the various aspects of plastic use along the supply chain. It delved into research carried out at European level addressing marine litter, circular economy, plastics at land and at sea, while showcasing best-practice examples from seafood industry actors on reducing, replacing, and avoiding plastics. The other ACs were invited to participate. This workshop launched the topic of plastics in the ACs and several joint actions. Report by the MAC and NWWAC Secretariats available here .
Pre-Inter ACs	8 November 2019	Brussels		The ACs Secretariats organised a meeting ahead of the Inter-ACs meeting, in order to exchange views on the agenda topics and issues of common interest. The MAC was represented by the Secretary General.
Inter-ACs	8 November 2019	Brussels		The MAC was represented by the MAC Chair and the Secretary General at the annual Inter-ACs meeting organised by the European Commission.
MAC & AAC EP Lunch Seminar: "The Role of Advisory Councils"	12 November 2019	Brussels		The MAC and the AAC co-organised a lunch seminar at the European Parliament on "the role of Advisory Councils under the Common Fisheries Policy", in order to introduce newly-elected EP PECH Committee members to the important role of ACs. The event was hosted by MEP Giuseppe Ferrandino (S&D, IT) and by MEP Peter Van Dalen (EPP, NL), Vice-Chairs of the EP PECH Committee. The MAC was represented by the MAC Chair, the Chairs of Working Groups 1, 2, and

under the Common Fisheries Policy”				3, and the Secretary General. The main outcome was the request by MEP Van Dalen to the EP PECH Secretariat to include, in the following EP PECH Committee Coordinators Meeting’s agenda, the set-up of a system of liaising between specific PECH Committee members and the ACs. Report by the MAC Secretariat available here .
NSAC Circular Design of Fishing Gear Focus Group	28 November 2019	Brussels		The Secretary General participated in the meeting to exchange views with DG MARE and other ACs’ representatives on ongoing projects and initiatives regarding plastics, particularly CEN standardisation processes and the BSAC, NSAC, NWWAC & PELAC workshop. More information available here .
Focus Group on Consumer Information	9 January 2020	Brussels		The FG concluded discussions on the draft advice on consumer information and agreed to put forward the document to Working Group 3.
ICES MIAC & MIACO	15 to 17 January 2020	Copenhagen		The Secretary General attended the 2020 Annual Coordination Meeting between ICES and the ACs (MIAC) and Annual Meeting between ICES, Advisory Councils and other Observers (MIACO), in order to be aware of the topics relevant to ICES and exchange views with other Secretariats and stakeholders.
BSAC, NWWAC & PelAC Workshop: “Re-imagining gear in a circular economy”	28 January 2020	Brussels		The Secretary General was an observer at this workshop, in order to be aware of the initiatives by other ACs on the topic of plastics. More information available here .
Management Team	29 January 2020	Brussels		The Management Team discussed the draft agendas for the following Working Group, General Assembly, and Executive Committee meetings.
Working Group 2	29 January 2020	Brussels		IUU Regulation: Georg Werner, Environmental Justice Foundation, presented the EU IUU Coalition’s study on import control schemes, which was followed by a discussion between WG members and DG MARE.

			<p>Control Regulation: WG2 exchanged views on the latest developments on the review of the regulation. Taking into account that the previous term of the EP did not conclude the work on this legislative file and that the EP PECH Committee restarted the work, the WG agreed to recirculate the MAC's advice on the Control Regulation to the new EP PECH Committee members for their information. The WG concluded that it was not necessary to revisit the advice, since the Commission's proposal remains the same. The MAC should re-evaluate once the legislative process is over, proposed the WG2 Chair.</p> <p>Trade Agreements: WG2 exchanged views with DG MARE on the EU-Vietnam FTA. WG2 considered the possibility of developing an advice on the EU-Vietnam FTA, but, taking into account the advanced status of the negotiations, concluded that the relevance would not be significant. WG2 also discussed trade with Thailand and Azerbaijan.</p> <p>Market Trade Flows: Mike Turenhout, Visfederatie, did a presentation of the EU seafood market based on the AIPCE-CEP Finfish Study 2019. WG2 Chair suggested that the Executive Committee should reflect on how to articulate in identifying problems and developing a dialogue with the Commission.</p> <p>EUMOFA: WG1 exchanged views with DG MARE on the MAC advice on EUMOFA. WG1 agreed to the development of an advice on relevant price studies topics and aquaculture data.</p> <p>STECF's 2019 Annual Economic Report on the EU Fishing Fleet: A presentation by Ms Natacha Carvalho (JRC), STECF Chair of the Report, was scheduled to take place remotely, but was not possible due to technical difficulties. WG1 agreed that WG1 Chair would discuss bilaterally with Ms Carvalho to discuss the report, but also upcoming data calls to Member States to assess possible contributions by the MAC.</p> <p>EMFF: WG1 exchanged views on the legislative developments. WG1 agreed to recirculate the MAC's advice on the EMFF to the EP PECH Secretariat and the observer Member States.</p> <p>Landing Obligation: WG1 discussed DG MARE's Request & Questionnaire on "Annual report on the implementation of the landing obligation 2019". WG1 concluded that most of the questionnaire's questions were too outside the MAC's area of competence and that the MAC was</p>
<p>Working Group 1</p>	<p>29 January 2020</p>	<p>Brussels</p>	

			<p>not in a position to reply to the others, due to the lack of data on the implementation of the landing obligation. WG1 agreed to request data to the Commission.</p> <p>DG MARE's Study – Evaluation of the marketing standards framework for fishery and aquaculture products: A Commission representative presented the external consultant's study, which was followed by an exchange of views. DG MARE also provided information on the upcoming inception impact assessment.</p> <p>Focus Group on Marketing Standards: WG1 agreed on setting-up a new FG on Marketing Standards to be chaired by Pim Visser, VisNed. The membership would be the same as the previous FG on Marketing Standards with the inclusion of two Other Interests Group members: MSC and WWF. The draft Terms of Reference would be circulated by written procedure. The Secretariat should also start preparing the first FG meeting.</p>
Working Group 3	30 January 2020	Brussels	<p>Plastics: WG3 exchanged views on the MAC & NWWAC Workshop on Marine Plastics and the Seafood Supply Chain. WG3 agreed that the Secretariat should scope-out initiatives by the other ACs, in order to develop a joint advice.</p> <p>Certification Schemes: WG3 discussed draft Terms of Reference for the Workshop on Ecolabels and Certification Schemes. WG3 agreed to amend the draft Terms of Reference to reflect the discussions held, which should be followed by a WG3 consultation through written procedure.</p> <p>Caviar Labelling – AAC Advice: WG3 agreed to put the item forward to the Executive Committee.</p> <p>Fitness Check on the EU legislation on endocrine disruptors: WG3 concluded that the adoption of a contribution by the MAC would not be viable, but members were encouraged to submit individual contributions.</p> <p>Focus Group on Consumer Information: WG3 was updated on the third and fourth meetings of the FG on Consumer Information. WG3 agreed that the draft text would be recirculated through written procedure for comments.</p>
General Assembly	30 January 2020	Brussels	<p>Keynote Speech on new European Commission's priorities – Bernhard Friess, Acting Director-General, DG MARE: The GA exchanged views with the Acting Director General on the new</p>

			<p>European Commission's priorities, particularly on the concept of sustainability, the European Green Deal, and the Farm to Fork Strategy.</p> <p>Social Dimension of the Seafood Market: Mariana Toussaint, Fishery Trade Expert, FAO Fisheries and Aquaculture, presented on social responsibility in the fish value chains. The presentation was followed by an exchange of views with GA members.</p> <p>Update on the work done per Working Group: WG Chairs presented the work done by each WG.</p> <p>Administrative Matters: The Secretary General presented the Final Report of Year 3 and provided an update on the Work Programme of Year 4. The GA approved the annual report. The Financial Officer proceeded with a presentation on the discharge of accounts of year 3 and an update of the accounts of year 4.</p> <p>Election of the Executive Committee Members - Vote on the Executive Committee (2020-2023): The Representatives of the Value Chain members voted, via secret ballot, on the allocation of the five seats designated to the 'primary producers catching sector' for which there were 6 candidates. The GA agreed, by consensus, on the remaining composition of the Executive Committee for the 2020-2023 period. Click here for the full composition.</p> <p>Election of the Chairmanship of both the General Assembly and Executive Committee: The GA re-appointed, by consensus, Guus Pastoor as Chair of the MAC.</p> <p>Election of the Working Group Chairs: The GA re-appointed Sean O'Donoghue as WG1 Chair and Andrew Kuyk as WG2 Chair. The GA appointed Benoit Thomassen as WG3 Chair.</p> <p>Vice-Chairmanship of both the General Assembly and Executive Committee of the MAC: The ExCom re-appointed, by consensus, Sean O'Donoghue and Christine Absil as Vice-Chairs of the MAC.</p> <p>Endorsement of new members of the General Assembly: The MAC endorsed, by consensus, the Swedish Pelagic Federation Producer Organisation (SPFPO) as new member of the MAC.</p>
<p>Executive Committee</p>	<p>30 January 2020</p>	<p>Brussels</p>	

			<p>H2020 Project: "A common European framework to harmonise procedures for plastics pollution monitoring and assessments" (NIVA) – Mr Bavo de Witte (ILVO) presented the EUROqCHARM consortium, led by NIVA, for the H2020 Call -CE-SC5-29-2020 - A common European framework to harmonise procedures for plastics pollution monitoring and assessments. Mr de Witte invited the MAC to participate in the stakeholder network. The MAC Chair proposed that the Secretariat should consult with aquaculture members to determine if there was sufficient interest to join the stakeholder network as well as experts to participate in project meetings.</p> <p>Retailers' relationship with the Market Advisory Council: The ExCom discussed a letter by EuroCommerce expressing the possibility of leaving the MAC due to the lack of capacity. EuroCommerce explained that it was rather difficult, internally, to dedicate enough time to attend WG and ExCom meetings. EuroCommerce previously had a meeting with several active members of the MAC, which underlined the importance of integrating the whole supply chain in the MAC. EuroCommerce is sensitive to this strong plea and is reconsidering and reengaging with the MAC.</p> <p>MAC & AAC European Parliament Lunch Seminar: The Secretary General provided an overview of the event and the main outcomes, particularly MEP Van Dalen's request to the EP PECH Secretariat to include, in the next EP PECH Committee Coordinators Meeting's agenda, the set-up of a system of liaising between specific PECH Committee MEPs and the Advisory Councils.</p> <p>External Representation of the MAC – Reporting Back: MAC representatives reported back on DG MARE's Workshop on traceability of fishery and aquaculture, EFCA Advisory Board Meeting (21 October 2019), 2019 Inter-ACs Meeting, and ICES MIAC and MIACO Meetings.</p> <p>The FG exchanged with DG MARE on their expectations for a new MAC advice. The FG exchanged views on the draft Terms of Reference, the external consultant's study, the Commission's Staff Working Document, and preliminary options for the upcoming Inception Impact Assessment. The FG agreed that the Secretariat would prepare a first draft advice based on the exchanges held, but also on an email consultation of the FG members concerning the findings and recommendations of the external consultant and the Staff Working Document as well as preliminary options of the Inception Impact Assessment.</p>
<p>Focus Group on Marketing Standards</p>	<p>10 March 2020</p>	<p>Brussels</p>	

EFCA Advisory Board	17 March 2020	Online	The MAC participated as member of EFCA's Advisory Board and was represented by Daniel Voces (Europêche).
Focus Group on Marketing Standards	8 April 2020	Online	The FG discussed the first draft advice on the European Commission's Inception Impact Assessment on the Marketing Standards Framework for Fishery and Aquaculture Products. The first draft was prepared by the MAC Secretariat based on the discussions held at the first FG meeting and on an email consultation.

Table C.2 – List of recommendations adopted by the ACs

Scientific Denomination Changes to Certain Fish and Cephalopods Species	3 October 2019
Review of the State Aid Framework applicable to the Fishery and Aquaculture Sector	9 October 2019
Roadmap on "Trade & development agreements with African, Caribbean & Pacific countries – updated negotiating guidelines"	21 November 2019
Analysis for the presence of dioxins and dioxin-like polychlorinated biphenyls (PCBs) in fish oil batches under Regulation (EC) No 1831/2005	22 November 2019
Joint ACs advice on EMFF funding for scientific research projects	5 December 2019
Testing for Cadmium levels in Brown Crab exported to People's Republic of China	16 December 2019

Realised Operating budget MAC - Progress - SI2.815511				
PERIOD : 01/10/2019-01/04/2020				
	Non-eligible	Budget for YR4 (in euros)		Total Budget
		Eligible		
A. STAFF (details in annex)				
A1.1. Salaries (including salary related charges)		62.526,75		62.526,75
A1.2. Staff expenses (to specify if any)		-		-
Sub-total A		62.526,75		62.526,75
B. PARTICIPATION IN MEETINGS (details in annex)				
B1.1. Travel costs AC members		11.061,59		11.061,59
B1.2. Subsistence costs AC members		10.404,80		10.404,80
B1.3. Travel costs Staff	-	84,19		84,19
B1.4. Subsistence costs staff	-	605,00		605,00
B1.5. Travel costs scientific Experts		864,71		864,71
B1.6. Subsistence costs scientific Experts		1.022,74		1.022,74
B1.7. Other costs (to specify if any)		-		-
Sub-total B		24.043,03		24.043,03
C. INFORMATION & PREPARATION OF MEETINGS (details in annex)				
C1. Preparation of meetings				
C1.1. Rental costs (rooms, equipment)		4.704,00		4.704,00
C1.2. Meetings expenses (coffee, lunch...)		2.758,13		2.758,13
Sub-total C1		7.462,13		7.462,13
C2. Information and dissemination costs				
C2.1. Publication costs		-		-

C2.2. Dissemination costs			74,30	74,30
Sub-total C2			74,30	74,30
Sub-total C			7.536,43	7.536,43

D. OPERATING COSTS (details in annex)				
D1. Rental of office space			3.049,20	3.049,20
D2. Data Processing				
D2.1. Data processing equipment			580,80	580,80
D2.2. Software			-	-
D2.3. Hardware maintenance			19,98	19,98
Sub-total D2			600,78	600,78
D3. Overheads				
D3.1. Office equipment			871,20	871,20
D3.2. Phone/fax/internet			1.059,96	1.059,96
D3.3. Supplies/consumables			726,00	726,00
D3.4. Mail			580,80	580,80
D3.5. Other costs (Cleaning, Bank charges, Insurance...)			786,38	786,38
Sub-total D3			4.024,34	4.024,34
Sub-total D			7.674,32	7.674,32

E. INTERPRETATION and TRANSLATION (details in annex)				
E1. Interpretation				
E1.1. Interpreters			5.420,80	5.420,80
E1.2. Travel and subsistence			-	-
E1.3. Technician			-	-

Secondment of staff					0,00
Regional level					0,00
Financial contribution					0,00
Secondment of staff					0,00
Local level					0,00
Financial contribution					0,00
Secondment of staff					0,00
Sub-total 1:				10.000,00	10.000,00
2. Commission's contribution applied for				120.000,00	120.000,00
3. Other resources					
Membership fees:	nr.	Amount			
General Assembly	55	200,00		11.000,00	11.000,00
Executive Committee	22	400,00		8.800,00	8.800,00
Working Group members	54	300,00		16.200,00	16.200,00
Contribution of donor [Name]					
Contribution of [Name] to cover deficit of [period]					
Sub-total 2:				36.000,00	36.000,00
GRAND TOTAL (1+2+3)				0,00	166.000,00

(Equal to Grand Total Budget forecast-expenses)

A. STAFF PLAN

Contractual period: 12 months

	A1. Administration and Support Staff				STAFF
	Secretary General- Pedro Emanuel Dos Reis Santos	Fuction Person 1 - Financial Officer - Panos Manias	Fuction Person 2 - Assistant - Jovana Lippens	Total	
A1. Estimated worktime (FTE) per Activity					GRAND TOTAL
Coordination & Administration	0,10	0,00	0,10	0,20	0,20
Transnational networks	0,20	0,00	0,00	0,20	0,20
Mobility	0,20	0,00	0,00	0,20	0,20
Coordination and planning	0,20	0,00	0,00	0,20	0,20
Website	0,00	0,00	0,20	0,20	0,20

Finances		0,00	0,30	0,00	0,30	0,30	0,30
Information		0,10	0,00	0,10	0,20	0,20	0,20
Other		0,20	0,00	0,00	0,20	0,20	0,20
Total		1,00	0,30	0,40	1,70	1,70	1,70
Monthly Salary		6.881,88	1.516,82	2.022,43		10.421,13	
Convention Period		6,00	6,00	6,00		12,00	
Salary and related charges	0,00	41.291,28	9.100,92	12.134,55		62.526,75	

A1.2 Other costs	Staff Nbr	Meetings Nbr	Travel	Subsistence	Subtotal	Total
Training						
Other (Meal Vouchers, Commuting)						0,00
Subtotal						0,00
Total Staff costs						62.526,75

B. PARTICIPATION IN MEETINGS

B1.1. & B1.2. Travel and subsistence AC members	NUMBER OF PARTICIPANTS	NUMBER OF REIMBURSEMENTS CLAIMED	Travel	Subsistence (per diem)		NUMBER OF MEETINGS	TOTAL TRAVEL COSTS	TOTAL SUBSISTENCE COSTS	TOTAL
				Cost per participant					
Traceability Workshop meeting - 09 Oct 2019 - Brussels	9	2				1	306,75	128,80	435,55
Focus Group meeting - 29 Oct 2019 - Brussels	9	4				1	462,14	568,00	1.030,14
Workshop on Plastics - 07 Nov 2019 - Brussels	20	8				1	1.808,15	1.362,40	3.170,55
EP Lunch Seminar - 12 Nov 2019 - Brussels	10	4				1	617,05	485,20	1.102,25
Focus Group meeting - 29 Nov 2019 - Brussels	9	1				1	63,00	0,00	63,00
Focus Group meeting - 09 Jan 2020 - Brussels	7	4				1	1.239,22	557,60	1.796,82
Combined Meetings of the GA, WG1, WG2 and WG3 - 29-30 Jan 2020 - Brussels	42	25				4	6.459,08	7.138,40	13.597,48

Focus Group meeting - 10 Mar 2020 - Brussels	9	1				1	106,20	164,40	270,60
TOTAL COST							11.061,59	10.404,80	21.466,39

ELIGIBLE COSTS - STAFF									
B1.3 & B.1.4. Travel and subsistence Staff	Staff <name>	Meetings date/Nbr	Travel	Subsistence	Total				
ICES MIACO meeting - 15-17 Jan 20 - Copenhagen	Pedro Emanuel Dos Reis Santos	16-Jan-20	84,19	605,00	689,19				
Subtotal			84,19	605,00	689,19				

NON ELIGIBLE (paid by other resources) - STAFF			
B1.3 & B.1.4. Travel and subsistence Staff	Staff <name>	Meeting date/Nbr	Cost
Subtotal			0,00

SCIENTIFIC EXPERTS					
B1.5. & B.1.6. Travel and subsistence Experts	Name	Meeting date	Travel	Subsistence	Total
Workshop on Plastics - 07 Nov 2019 - Brussels	Various	7-Nov-19	864,71	1.022,74	
Subtotal			864,71	1.022,74	1.887,45

B1.7. Other meeting costs				
Other (to specify)				

5

Total other costs				
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C. INFORMATION & PREPARATION OF MEETINGS

C1. Preparation of meetings

C1.1 Rental costs	RENTAL COSTS		NUMBER OF MEETINGS	TOTAL
	Rooms	Equipment		
Focus Group meeting - 29 Oct 2019 - Brussels	224,00		1	224,00
Workshop - Brussels - Date: TBC - Prepayment	4.480,00		1	4.480,00
TOTAL COST	4.704,00	0,00	2,00	4.704,00

C1.2 Meetings expenses (lunch, coffee,...)	Nbr	Average cost	Total
Meeting with speakers of Workshop on Plastics - 06 Nov 2019 - Brussels	1	16,00	16,00
Workshop on Plastics - 07 Nov 2019 - Brussels	1	2.371,28	2.371,28
Meeting with NSAC & PelAC - 12 Nov 2019 - Brussels	1	8,70	8,70
EP Event - 12 Nov 2019 - MAC's Contribution	1	324,25	324,25
Meeting with PelAC - 28 Nov 2019 - Brussels	1	37,90	37,90
TOTAL COST			2.758,13

C2. Information and Dissemination costs

C2.1.Information	NUMBER OF UNITS	UNIT COST	TOTAL
Publication of a newsletter			0,00
Announcements in media at national, regional and local level (radio stations, TV, newspapers and magazines)			0,00
TOTAL COST			0,00

3

C2.2. Dissemination	NUMBER OF UNITS	UNIT COST	TOTAL
Copies / documentation			0,00
Mailing costs / documentation			74,30
Maintenance of website			
TOTAL COST			74,30

D. ESTIMATED OPERATING COSTS

D1. Renting of office space				
Number of m2	Monthly rental per m2	Monthly rent	Duration of contract period	office rental over the contract period
20	25,41	508,20	6	3.049,20

D2.1. Data processing equipment (hardware)				
TYPE OF EQUIPMENT	NOMINAL VALUE	Duration of contract period (months)	TOTAL	
Portable computers	0,00	0,00	0,00	
Computer	0,00	0,00	0,00	
Printers/copy machine/ fax	0,00	0,00	0,00	
Establishment of internet-connection + firewall	0,00	0,00	0,00	
		Subtotal	0,00	
TYPE OF EQUIPMENT	RENTING OR LEASING COSTS (Monthly)	Utilisation for LdV (distribution key)	Duration of contract period (months)	Cost over the contract period
Computer for Secretary General	25,00		6	150,00
Computer for Function Person 1	25,00		6	150,00

Computer for Function Person 2	25,00	6	150,00
Printer & Copy Machine	21,80	6	130,80
TOTAL COSTS			590,80

D2.2. Software				
NAME OF EXPENDITURE	COSTS	Rate of utilization for project (distribution key)	TOTAL	Non eligible
Purchase of Office suite			0,00	
Software B			0,00	
Software C			0,00	
Software maintenance			0,00	0,00
TOTAL COST			0,00	0,00

D2.3. Hardware maintenance			
NAME OF EXPENDITURE	COSTS	Rate of utilization for project (%)	TOTAL
Hardware maintenance	19,98		19,98
TOTAL COST			19,98

D3. Overheads				
NAME OF EXPENDITURE	Monthly cost	Utilization for project (distribution key)	Duration of contract period (months)	Cost over the contract period
D3.1.				
Office equipment	145,20		6,00	871,20
			Subtotal	871,20
D3.2.				
Phone / fax/ mobile phone	121,00		6,00	726,00
Internet connection	55,66		6,00	333,96

5

		Subtotal	1.059,96
D3.3.			
Supplies / consumables	121,00	6,00	726,00
		Subtotal	726,00
D3.4.			
Mail	96,80	6,00	580,80
		Subtotal	580,80
D3.5.			
Cleaning	66,55	6,00	399,30
Insurance			0,00
Banking costs	387,08		387,08
Other (to specify)			0,00
		Subtotal	786,38
TOTAL COST			4.024,34

E. INTERPRETATION and TRANSLATION						
E1. Interpretation	Fees	Nr of staff	Languages	Nr of meetings	Total	
Combined Meetings of the ExCom, GA, WG1, WG2 and WG3 - 29-30 Jan 2020 - Brussels	338,80	4,00	3,00	4,00	5.420,80	
E1.1. Interpreters Subtotal				4,00	5.420,80	
E1.2. Travel and subsistence		0,00		0,00	0,00	
E1.3. Technician staff		0,00		0,00	0,00	
E1.4. Equipment						
E1.4. Interpreters Subtotal				0,00	0,00	
E.1.5. Others (cabin costs)		0,00		0,00	0,00	
				Subtotal	5.420,80	
E2 Translation	nr of words	cost per word	languages	Nr of meetings	Total	
	83.184,00	0,16			13.084,70	

5:

TOTAL COSTS		Subtotal	13.084,70
F. OTHER CONTRACTS			
SERVICE	Tasks	Units	Cost per unit
F.1. Rapporteur	Report meetings		
	Travel expenses		
	Sub total F.1.		
F.2. Chair (GA and ExeCom)	Prepare and chair meetings; prepare position papers; prepare press releases		
	Travel expenses		
	Sub total F.2.		0,00
F.3. Chair (Working Groups)	Prepare and chair meetings; produce draft advice		
	Travel expenses		
	Sub total F.3.		0,00
F.4. Audit	External audit	0,00	2.420,00
F.5. Scientific consultants	Scientific consultants	0,00	0,00
	Accountancy services	7,00	302,50
F.6. Other (to specify)	Secretariat Services		0,00
	Sub total F.3.		2.117,50
TOTAL COSTS			2.117,50

Distributed among the budget items

5